

Georganiseer deur:



Besprekingsvorm / Booking Form

# ***KZN OPVOEDKUNDE EKSPLO / KZN EDUCATIONAL EXPO***

***10 November 2018 (9:00 – 15:00)***

**Anthem Church**

(Mackeurtanlaan 37, Broadway, Durban Noord)

**[klik HIER vir kaart / click HERE for map](#)**

**[www.homeschoolexpo.co.za](http://www.homeschoolexpo.co.za)**

***Oorweeg ook om by die volgende ekspos uit te stal / Also consider exhibiting at the following expos:***

- KragDag (9-11 Aug 2018)
- CHE Opvoedkunde Ekspo / CHE Educational Expo (15 Sep 2018)
- Gauteng Opvoedkunde Ekspo / Gauteng Educational Expo (20 Okt/Oct 2018)

***Vir meer besonderhede besoek bogemelde webtuiste / For more information visit above mentioned website.***

## BESPREKINGSVORM / BOOKING FORM

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Die besprekingsvorm hieronder sluit 'n lys in van al die Ekspo bemarkingsgeleenthede (*uitstaltapakette, advertensiegeleenthede en borgskapgeleenthede*) wat beskikbaar is vir ondernemings wat wil deelneem aan die Ekspo.

The booking form below includes a list of all the Expo marketing opportunities (*exhibition packages, advertising opportunities and sponsorship opportunities*) that are available to companies wishing to participate in the Expo.

**Indien u enige haakplekke ondervind om die besprekingsvorm te voltooi, skakel met ons by 087 231 1644 of [expo@tuisskolers.org](mailto:expo@tuisskolers.org).**

**If you experience any difficulties in completing the booking form, contact us at 087 231 1644 or [expo@tuisskolers.org](mailto:expo@tuisskolers.org).**

Met die inhandiging van hierdie besprekingsvorm bevestig u dat u die Terme en Voorwaardes gelees het en daarmee instem.

By submitting this booking form you confirm that you read the Terms and Conditions and agree to it.

### Uitstaller se besonderhede / Details of Exhibitor

<b>Naam van Uitstaller:</b> <b>Name of Exhibitor:</b>	<input type="text"/>
<b>Kontakpersoon:</b> <b>Contact Person:</b>	<input type="text"/>
<b>Tel no:</b> <b>Tel no:</b>	<input type="text"/>
<b>Sel no:</b> <b>Cell no:</b>	<input type="text"/>
<b>E-pos:</b> <b>E-mail:</b>	<input type="text"/>
<b>Webtuiste:</b> <b>Website:</b>	<input type="text"/>
<b>Produk/Diensbeskrywing:</b> (vir publikasie in program) <b>Product/Service</b> <b>Description:</b> (for publishing in program)	<input type="text"/>
<b>Spesiale versoeke:</b> <b>Special requests:</b>	<input type="text"/>

## BORGSKAP, UITSTALPAKKETTE, EKSTRA'S / SPONSORSHIP, EXHIBITION PACKAGES, EXTRAS

Item	Beskrywing	@	Kies
1.	<p><b>Ekspo Borg:</b> 3 x tafels van 1 800 x 700 mm by ingang waar alle besoekers moet verbyloop   6 stoele   Kragpunt   1 x 45 minute spreekbeurt in die lesinglokaal   1 x pamflet (300 kopieë verskaf deur uself) in ekspo-sakke wat tydens registrasie aan besoekers oorhandig word   1 x volblad volkleur advertensie in die A5 ekspo program op prominente posisie   1 x volblad promosie-artikel in die ekspo program   Baniere kan geplaas word by registrasie en in die teetuin   1 x banier kan geplaas word in die lesinglokaal   U onderneming se borgskap sal elke uur vermeld word oor die luidsprekers   U onderneming sal as borg vertoon word op die webtuiste en in die gedrukte ekspo program   Kontakbesonderhede gelys in gedrukte program en op webtuiste.</p> <p>(Bring eie 5m verlengkoord en tafeldoeke.)</p>	R7 000	<input type="checkbox"/>
	<p><b>Expo sponsor:</b> 3 x tables of 1 800 x 700 mm at entrance where all visitors must pass   6 chairs   Power point   1 x 45 minute lecture in the seminar   1 x flyer (300 copies to be provided by yourself) in expo bags issued to visitors at registration   1 x full page full colour advertisement in the A5 expo program at a prominent position   1 x full page promotional article in the expo program   Banners can be placed at registration and in the tea garden   1 x banner can be placed in the lecture room   Your organization's sponsorship will be mentioned every hour over the public address system   Your organization will be presented as sponsor on the website and in the printed program   Contact details listed in printed program and on website.</p> <p>(Bring own 5m extension lead and table cloths.)</p>		
2.	<p><b>Prominensie Pakket:</b> 2 x tafels van 1 800 x 700 mm (<i>vir meer uitstalruimtes/tafels kies ekstra Basiese Pakket(te)</i>)   4 stoele   kragpunt   1 x pamflet (300 kopieë verskaf deur uself) in ekspo-sakke wat tydens registrasie aan besoekers oorhandig word   1 x volblad volkleur advertensie in die A5 ekspo program   1 x banier kan geplaas word in die teetuin   U organisasie se borgskap sal elke uur vermeld word oor die luidsprekers.   Kontakbesonderhede gelys in gedrukte program en op webtuiste.</p> <p>(<i>'n Besparing van R300 op die normale tariewe plus die voordeel van die plasing van 'n banier en die uurlikse afkondigings.</i>)</p> <p>(Bring eie 5m verlengkoord en tafeldoeke.)</p>	R3 300	<input type="checkbox"/>
		<p>Voorkeurligging / Preferred Location:</p> <div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	

**Prominence Package:** 2 x tables of 1 800 x 700 mm (for more exhibit space/tables select extra Basic Package(s)) | 4 chairs | Power point | 1 x flyer (300 copies to be provided by yourself) in expo bags issued to visitors at registration | 1 x full page full colour advertisement in the A5 expo program | 1 x banner can be placed in the tea garden | Your organization's sponsorship will be mentioned every hour over the public address system. | Contact details listed in printed program and on website.

(A saving of R300 on the normal tariffs plus the benefit of the placement of the banner and the hourly announcements.)

(Bring own 5m extension lead and table cloths.)

**Basiese Pakket en/of ekstra tafel:** 1 x tafel van 1 800 x 700 mm | 2 stoele | Kragpunt | Kontakbesonderhede gelys in gedrukte program en op webtuiste.

(Bring eie 5m verlengkoord en tafeldoek.)

3. **Basic Package and/or extra table:** 1 x table of 1 800 x 700 mm | 2 chairs | Power point | Contact details listed in printed program and on website.

(Bring own 5m extension lead and table cloth.)

R600

Voorkeurligging  
/ Preferred  
Location:

**Pamflet verspreiding (Getal pamflette):** Prys is om een pamflet (300 kopieë) te versprei aan besoekers.

4. **Flyer distribution (No. of flyers):** Price is to distribute one flyer (300 copies) to visitors.

R400

#### Advertensie of Artikel in A5 gedrukte program

(Ontwerpbesonderhede sal deur ekspo-organiseerder verskaf word.) /

#### Advert or Article in A5 printed program

(Design details will be provided by expo organizer.)

- |    |   |        |                          |
|----|---|--------|--------------------------|
| 5. | <ul style="list-style-type: none"> <li>• Volblad</li> <li>• Full page</li> </ul>      | R2 000 | <input type="checkbox"/> |
| 6. | <ul style="list-style-type: none"> <li>• Halfblad</li> <li>• Half page</li> </ul>     | R1 300 | <input type="checkbox"/> |
| 7. | <ul style="list-style-type: none"> <li>• Kwartblad</li> <li>• Quarter page</li> </ul> | R900   | <input type="checkbox"/> |

#### TOTAAL BETAALBAAR

Indien u, behalwe vir die KZN Ekspo, ook by 'n tweede ekspo (KragDag op 9-11 Augustus 2018, die CHE Opvoedkunde Ekspo op 15 September 2018 of die Gauteng Opvoedkunde Ekspo op 20 Oktober 2018) gaan uitstal, sal u kwalifiseer vir gratis advertensiespasie op [www.homeschoolexpo.co.za](http://www.homeschoolexpo.co.za). Tiek hierdie opsie indien u by een van die gemelde ekspo's wil uitstal.

If you will, apart from exhibiting at the KZN Expo, also exhibit at a second expo (KragDag on the 9<sup>th</sup>-11<sup>th</sup> of August 2018, the CHE Education Expo on 15<sup>th</sup> of September 2018 or Gauteng Education Expo on the 20<sup>th</sup> of

October 2018), you will qualify for free advertising space on [www.homeschoolexpo.co.za](http://www.homeschoolexpo.co.za). Tick this box if you want to exhibit at one of the aforementioned expos.

## VORMS EN BETALINGS / FORMS AND PAYMENT

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Stuur voltooide vorm en bewys van betaling na [expo@tuisskolers.org](mailto:expo@tuisskolers.org) of faks na 086 771 1091.

Please send your completed booking form and proof of payment to [expo@tuisskolers.org](mailto:expo@tuisskolers.org) of fax to 086 771 1091.

**Bankbesonderhede/Banking details:**

<b>Naam / Name:</b>	KragDag
<b>Bank / Bank:</b>	FNB
<b>Tak / Branch:</b>	258155
<b>Rekening nr / Account no:</b>	62377296431
<b>Verwysing / Reference:</b>	Ondernemingnaam / Company name

Stuur asseblief 'n maatskappy logo saam met die besprekingsvorm vir vertoning op die Tuisskool ekspo webtuiste.

Please send company logo along with the booking form for display on the Homeschool expo website.

## EKSPO UITLEGPLAN / EXPO LAYOUT PLAN

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Sal op 'n latere stadium beskikbaar gestel word.

To be presented at a later stage.

## TERME EN VOORWAARDES / TERMS AND CONDITIONS

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### SPASIE TOEKENNINGS / STALL ALLOCATIONS

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Stalletjies word toegeken op 'n basis van eerste kom, word eerste gehelp, ons probeer soveer moontlik om aan ons uitstallers se voorkeure te voldoen.

Stalls are allocated on a first come, first serve basis, but we try our best to accommodate the preferences of our exhibitors.

### KANSELLASIES EN TERUGBETALINGS / CANCELLATIONS AND REFUNDS

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Skriftelike kansellاسies sal slegs aanvaar word voor die sluitingsdatum (12 Oktober 2018) en 'n 30% administrasiefout sal vir kansellاسies gehef word. Daar sal geen terugbetaling van foute wees vir kansellاسies na die sluitingsdatum nie.

Written cancellations will only be accepted prior to the closing date (12 October 2018) and a 30% administration fee will be charged for cancellations. No fees will be refunded for cancellations after the closing date.

### VERBEURING VAN UITSTALRUIMTE / FORFEIT OF STAND

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Uitstallers wat teen 08:30 op die ekspo-dag nie hulle uitstalruimte beset het nie, sal hulle uitstalruimte verbeur en dit sal geheralokeer word.

Exhibitors who have not occupied their stand at 08:30 on the expo, will forfeit their stand and it will be reallocated.

### VRYWARING VAN AANSPREEKLIKHEID / DISCLAIMER OF LIABILITY

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Met die instuur van die besprekingsvorm bevestig 'n uitstaller dat die organiseerders, sy werknemers en kontrakteurs nie aanspreeklik gehou sal word vir enige persoonlike beserings, afsterwe van enige persoon of verlies van of skade aan enige eiendom van enige aard nie, ongeag die oorsaak daarvan.

By submitting a booking form an exhibitor confirms that the organizers, its employees and contractors will not be held liable for any personal injury, death of any person or loss of or damage to any property of any kind, regardless of the cause.

### OPSTELTYE VIR UITSTALLINGS / SETUP TIMES OF EXHIBITS

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Die deure sal open vanaf 06:30 op die ekspo-dag vir uitstallers om hulle uitstallings op te slaan.

The doors will open at 06:30 on the expo day for exhibitors to do the setup of their exhibits.

**Kontakbesonderhede / Contact details**

087 231 1644 / [expo@tuisskolers.org](mailto:expo@tuisskolers.org) / [www.homeschoolexpo.co.za](http://www.homeschoolexpo.co.za)